



## Regular Meeting of Council (Policy & In-Camera)

December 9, 2025

PRESENT: Warden Eleanor Roulston  
Deputy Warden Dixon

Councillors: Sandra Garden-Cole Keith Rhyno  
Eldon Hebb Elie Moussa  
Carl MacPhee Norval Mitchell  
Craig Merriam Michael Perry  
Walter Tingley

**STAFF:** Ms. Kim Ramsay, Chief Administrative Officer  
Mr. Wade Tattrie, Director of Finance  
Mr. Adam Clarkson, Director of Corporate Services  
Mr. John Woodford, Director of Planning & Development  
Mr. Jesse Hulsman, Director of Infrastructure & Operations  
Ms. Alana Tapper, Director of Parks, Recreation & Culture  
Ms. Juliann Cashen, Communications Officer  
Ms. Sheralee Mitchell-MacEwan, Assistant Municipal Clerk  
Ms. Erin MacIsaac, Legislative & HR Administrator

## **CALL TO ORDER AND HISTORICAL ACKNOWLEDGEMENT**

Warden Roulston called the meeting to order at 11:40 a.m. and recited the historical acknowledgement.

CORPORATE & RESIDENTIAL SERVICES COMMITTEE REPORT

Councillor Sandra Garden-Cole, as Chairperson of the Corporate & Residential Services Committee presented the Corporate & Residential Services Committee report.

# COUNCIL PROCEDURAL POLICY UPDATE

C25(387)  
December

## On the motion of Councillors Garden-Cole & Hebb:

*Moved that the Corporate & Residential Services Committee recommends to Council that Council give notice of intent to approve updates to the Council Procedural Policy as attached to the Executive Committee agenda dated December 9, 2025.*

## MOTION CARRIED

## REVISION TO COUNCIL RENUMBERTION AND TRAVEL REIMBURSEMENT POLICY

C25(388)  
December

## On the motion of Councillors Garden-Cole & Mitchell:

*Moved that the Corporate & Residential Services recommends to Council that Council give notice of intent approve the amendment to the Council Renumeration and Travel Reimbursement Policy to reflect new wording to section 5 dealing with a meal allowance for lunch on Executive Committee meeting days, as attached to the Executive Committee Agenda on December 9, 2025.*

**MOTION CARRIED**

Nine (9) in favour and two (2) against, with Deputy Warden Dixon and Councillor Merriam voting nay.

**IN-CAMERA LAND AND CONTRACTUAL ISSUE**

C25(389)  
December

On the motion of Councillor Mitchell & Deputy Warden Dixon:

*Moved that Council go in camera at 11:45 a.m. to discuss a land and contractual issue.*

**MOTION CARRIED**

Council returned to open at 12:26 p.m.

Warden Roulston reported that Council met in camera to discuss a land and contractual issue. Direction was given to staff and the following motion is coming forward:

**WATER UTILITY STAFFING**

C25(390)  
December

On the motion of Councillors Tingley & Mitchell:

*Move that Council approve the addition of an additional Supervisory Level Operator position be added to the Water Utility staffing plan for next fiscal, with that updated cost being submitted as an amendment to the currently active Water Rate Review.*

**MOTION CARRIED**

**ADJOURNMENT**

C25(391)  
December

***The meeting was adjourned with unanimous consent at 12:26 p.m.***

Approved by: Sheralee Mitchell-MacEwan, Assistant Municipal Clerk  
Date: December 10, 2025

Approved by: Eleanor Roulston, Warden  
Date:

/em