



Regular Meeting of Council (Policy & In-Camera)

December 9, 2025

PRESENT: Warden Eleanor Roulston
Deputy Warden Dixon

Councillors:	Sandra Garden-Cole	Keith Rhyno
	Eldon Hebb	Elie Moussa
	Carl MacPhee	Norval Mitchell
	Craig Merriam	Michael Perry
	Walter Tingley	

STAFF: Ms. Kim Ramsay, Chief Administrative Officer
Mr. Wade Tattrie, Director of Finance
Mr. Adam Clarkson, Director of Corporate Services
Mr. John Woodford, Director of Planning & Development
Mr. Jesse Hulsman, Director of Infrastructure & Operations
Ms. Alana Tapper, Director of Parks, Recreation & Culture
Ms. Juliann Cashen, Communications Officer
Ms. Sheralee Mitchell-MacEwan, Assistant Municipal Clerk
Ms. Erin MacIsaac, Legislative & HR Administrator

CALL TO ORDER AND HISTORIAL ACKNOWLEDGEMENT

Warden Roulston called the meeting to order at 11:40 a.m. and recited the historical acknowledgement.

CORPORATE & RESIDENTIAL SERVICES COMMITTEE REPORT

Councillor Sandra Garden-Cole, as Chairperson of the Corporate & Residential Services Committee presented the Corporate & Residential Services Committee report.

COUNCIL PROCEDURAL POLICY UPDATE

C25(387)
December

On the motion of Councillors Garden-Cole & Hebb:

Moved that the Corporate & Residential Services Committee recommends to Council that Council give notice of intent to approve updates to the Council Procedural Policy as attached to the Executive Committee agenda dated December 9, 2025.

MOTION CARRIED

REVISION TO COUNCIL RENUMBERTION AND TRAVEL REIMBURSEMENT POLICY

C25(388)
December

On the motion of Councillors Garden-Cole & Mitchell:

Moved that the Corporate & Residential Services recommends to Council that Council give notice of intent approve the amendment to the Council Remuneration and Travel Reimbursement Policy to reflect new wording to section 5 dealing with a meal allowance for lunch on Executive Committee meeting days, as attached to the Executive Committee Agenda on December 9, 2025.

MOTION CARRIED

Nine (9) in favour and two (2) against, with Deputy Warden Dixon and Councillor Merriam voting nay.

IN-CAMERA LAND AND CONTRACTUAL ISSUE

C25(389)
December

On the motion of Councillor Mitchell & Deputy Warden Dixon:

Moved that Council go in camera at 11:45 a.m. to discuss a land and contractual issue.

MOTION CARRIED

Council returned to open at 12:26 p.m.

Warden Roulston reported that Council met in camera to discuss a land and contractual issue. Direction was given to staff and the following motion is coming forward:

WATER UTILITY STAFFING

C25(390)
December

On the motion of Councillors Tingley & Mitchell:

Move that Council approve the addition of an additional Supervisory Level Operator position be added to the Water Utility staffing plan for next fiscal, with that updated cost being submitted as an amendment to the currently active Water Rate Review.

MOTION CARRIED

ADJOURNMENT

C25(391)
December

The meeting was adjourned with unanimous consent at 12:26 p.m.

Approved by: Sheralee Mitchell-MacEwan, Assistant Municipal Clerk

Date: December 10, 2025

Approved by: Eleanor Roulston, Warden

Date:

/em